

**MINUTES OF A REGULAR MEETING OF THE ENVIRONMENTAL COMMISSION
OF THE CITY OF LOS ALTOS, HELD ON MONDAY, SEPTEMBER 14, 2009, AT 7:00
P.M. AT LOS ALTOS CITY HALL, ONE NORTH SAN ANTONIO ROAD, LOS ALTOS,
CALIFORNIA**

ROLL CALL

PRESENT: Anderson, DeMichiel, Rosewater, Labetich, Keller, Bray
ABSENT: Chien-Hale

PUBLIC COMMENTS

None

CONSENT CALENDAR

1. Commission Minutes
MOTION BY COMMISSIONER LABETICH, SECONDED BY CHAIR ANDERSON to approve the minutes of the meeting of August 10, 2009 and Special Meeting of August 12, 2009. THE MOTION CARRIED UNANIMOUSLY

DISCUSSION ITEMS

2. Waste Management Services Contract Request for Proposal (RFP)
Engineering Services Manager Gustafson presented a staff report and the timeline for the Waste Management Services RFP. Discussion by Commissioners
MOTION BY COMMISSIONER ROSEWATER, SECONDED BY CHAIR ANDERSON to ask the City Manager to consider a member of the Environmental Commission for the Waste Management Services RFP Review Committee. THE MOTION CARRIED 5-1, WITH COMMISSIONER LABETICH ABSTAINING.

John Zirelli, Los Altos Garbage Company General Manager offered comments.

3. International Council for Local Environment Initiatives (ICLEI) Municipal Inventory
Staff reported and Commissioners discussed the *City of Los Altos 2005 Government Operations Greenhouse Gas Emissions Inventory*. MOTION BY COMMISSIONER KELLER, SECONDED BY COMMISSIONER LABETICH to accept the ICLEI Municipal Inventory Report and the Staff Report. THE MOTION CARRIED UNANIMOUSLY.
4. Community Greenhouse Gas Inventory Subcommittee Report
Commissioner Bray presented the subcommittee's report on the investigation of the feasibility of performing a community greenhouse gas inventory. MOTION BY COMMISSIONER LABETICH, SECONDED BY COMMISSIONER BRAY to accept the report and move ahead with the community greenhouse gas inventory. THE MOTION CARRIED UNANIMOUSLY.

Staff will arrange for access to the City tool and set up an identification number with ICLEI for the community inventory data analysis. Target for completion is January 2010.

5. Environmental Commission Website Revision Subcommittee Report
Commissioner Bray presented the subcommittee's report. Commissioners discussed necessity to revise website. Commissioners decided to focus on editing current site and generating content. Staff will review the website and report at the October meeting.

6. Water Conservation Measures
Staff reported and Commissioners discussed the subcommittee's water conservation slides for the Environmental Commission website. Commissions were in agreement with the slides. They will be posted on the revised website.

Staff reported on water reduction data on the Cal Water monthly bill and the proposed Cal Water rate increase for the Los Altos District.

7. Energy Efficiency and Conservation Block Grant Program
Staff reported on the City Council acceptance on August 11, 2009 of the Energy Efficiency and Conservation Block Grant Report.

8. Items for Discussion
 - a. *Trees of Los Altos* Book Sales - Chair Anderson advised the Commission of his decision regarding the *Trees of Los Altos* books for a Green Town Los Altos event.
 - b. Commissioners discussed using a volunteer to make the Commission website more attractive. Commissioners ask staff to edit the contents currently on the website and then make improvements as necessary.

9. Item for Information
 - a. Staff reported that the City Council approved the minutes of the June 9, 2009 Special Joint Meeting.
 - b. Staff reported on several environmental news articles in the *City News*, City of Los Altos Newsletter.

COMMISSION REPORTS AND DIRECTION ON FUTURE AGENDA ITEMS

ADJOURNMENT

Chair Anderson adjourned the meeting at 9:13 p.m.

J. Logan, STAFF LIAISON